RST GENERAL EXPENSES CLAIM

Name	

I certify these expenses were wholly and exclusively incurred on behalf of the River Stour Trust.
I understand that I can choose to gift expenses back to River Stour Trust as a donation.

Signed		Date	

****SUBMIT COMPLETED FORM WITH RELEVANT VAT INVOICE/RECEIPT****

Date	Supplier	Reason for expense	Expense Total	Approved by	Office
			£		
			£		
			£		
			£		
			£		
		GRAND TOTAL		**£**	

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