

River Stour Trust Council

Minutes of Meeting (virtual via Zoom) Monday 3rd August 2020

2.00 pm

1. Present: P Brewerton (Chair) Trustees: J Parkinson, R Kearton, J Lunn, A Thomas, S Durham, J Rogers, E Barrell. Manager: C Burrows Observing M Finch
2. Minutes of last meeting were agreed. Details of the financial report to be redacted from published version, to be replaced with 'financial report was received and approved'
3. Matters Arising: none not already on the agenda
4. Reports
 - a. Financial/management

Catherine Burrows presented the financial/management report (attached)

b. VEC

PB has arranged a snagging meeting next week RK & CB to accompany. Hopeful handover in a couple of weeks. Fixed price contract honoured. RK to take pictures of handover. CCTV and intruder alarm still to be completed. Grand opening to be held in Spring 2021.

c. VAT

Claim received but less than expected. Referred back to HMRC and Saffery Champness and awaiting outcome.

d. Land and Jetty at SSM

Jetty transferred to RST from River Stour Boating. PB and EB attended SSM parish council open meeting. MF also in touch with SSM parish council. EB pursuing our license over river garden.

5. 2020 AGM

Accounts with BKA – hopefully we can hold AGM in October. Will be a virtual meeting. Need to get permission from Charities Commission to delay any more than that.

6. Future operations of the Trust

- a. Granary – Discussed under management report
- b. S2C – Discussed under management report. SD to produce Risk Assessment.
- c. Boat operations

PB thanked DK for painting JC, SW & MT for river maintenance, JP, RB & MF for tree clearance, JL & team for work on boats. JL reported JC bilge pump now on separate battery with its own charger. Battery testing ongoing. EB had contacted insurers who are offering 20% discount if boats not used. MF & PB to contact crews and act accordingly.

- d. Tea room - To remain closed for time being.
- e. VEC – discussed above.

7. Any other business.

- a. Lock Lintel. EB suggested we transfer all production to Lavenham Press including set up. This was agreed.
- b. Anglian Waterways Group. EB reported on recent meetings. Issues include trees, weed and swimmers.
- c. SSM jetty – funds to repair (approx. £200) approved. RSB wish to make a donation to a fund for this purpose. CB to progress with S Mann.

8. Date and time of next meeting. 14th September 2.00pm via zoom.