

## Dear Member,

Thank you to all those who responded to our October volunteer plea and have joined the team! We still have some voluntary activities that need support so if you can offer some time then **put volunteering for the RST at the top of your 'To Do List'!**

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### **Granary Bar - Please contact Andrew Sheldon**

The Granary bar is open 3-4 times a month for a variety of bookings such as weddings, receptions and birthdays as well as RST events.

**Bar staff:** we need to build up our team and previous bar experience is not essential as willing volunteers will be trained. You will normally be working as part of a team of 2-3 people. Duties will include serving customers, handling money, collecting and cleaning glasses, re-stocking shelves and all with a smile while serving the perfect pint!

**Bar Manager:** duties will include organising a staff rota, liaising with Catherine to discuss bookings, stock control and ordering, cleaning beer lines and motivating staff.

### **Events and Publicity Team - Please contact Andrew Sheldon**

We are setting up a new events and publicity team so please get in touch if you have experience or interest in this area. We would be particularly interested to hear from anyone with press training or brochure design experience.

**Event Teams:** We need team leaders and support teams to run our annual events such as the Steam, Electric & Boating Festival, Sudbury to the Sea, etc. You will assist in pre-event organisation and/or help on the day of the event.

**Social Secretaries:** to organise outings and activities for RST Members. RST venues are available for this purpose but we would particularly like to encourage activity at various locations along the river.

### **Tea Room - Please contact Catherine Burrows**

You will normally be working as part of a team of 2-3 people at the Granary. Duties include preparing hot drinks and basic lunches e.g. filled rolls with salad garnish, serving customers, handling money, clearing tables and some washing up before loading into sanitising machine. We would also like to offer a similar service at the VEC when it is regularly open to the public.

### **Visitor & Education Centre (VEC) - Please contact Catherine Burrows**

We have gradually been picking up business at the VEC in relation to the purpose its names implies: education. We hope to increase the number of school parties and other user groups who visit but we need to expand the existing team to help put together and provide a wider programme of activities.

**Speakers:** to give talks about the River Stour's past, present and future to be delivered to a variety of groups ranging from primary school age to free bus pass age!

**Visitor Guides:** to welcome visitors and to provide information about RST, our activities and the river. Leaflets and other handouts will be available for this purpose.

## CONTACTS

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